

# **DEPUTY INVESTIGATOR/CHIEF DEPUTY MEDICAL EXAMINER**

Effective: 1/14/04

Class Code: 121

Range: 581-585

## **DEFINITION:**

Under general direction to serve as a sworn police officer to investigate major crimes, preserve evidence, interview witnesses and suspects, serve search warrants, and to perform related work as required. Under the direction of the District Medical Examiner to respond to reportable deaths and investigate the manner and cause of those deaths, and to perform related work as required.

## **EXAMPLES OF PRINCIPAL DUTIES AND POSITION FUNCTIONS:**

Enforces criminal laws and ordinances in accordance with state law and county ordinances. Investigates serious criminal activity and tracks movements and activities of suspected criminals.

Gathers information in criminal investigations by interviewing and obtaining the statements of victims, witnesses, suspects, and confidential informers. Prepares investigative and other reports, including sketches and photographs, using appropriate grammar, symbols and mathematical computations and distributes according to policy.

Responds to reportable deaths within Jackson County as directed by the District Medical Examiner. Investigates the manner and cause of deaths on those reportable deaths. Submits copies of death investigation reports to this department and the State of Oregon as required. May respond to assist other outside jurisdictions, counties and/or states as required and authorized by applicable department, county and state policies and laws.

Provides training to appointed deputy medical examiners. Conducts regular meetings of other appointed medical examiners. Reviews all reportable death investigations and initiates recommendations to the District Medical Examiner. Maintains necessary records pertaining to the medical examiners program. Provides annual report of statistical information involving reportable deaths in Jackson County.

Detects, collects and processes evidence and substances that provide the basis of criminal offenses and infractions and that indicate the presence of dangerous conditions.

Assimilates information to obtain a search warrant or arrest warrant and execute warrant.

Conducts visual and audio surveillance for extended periods of time.

Reads, comprehends, and complies with or enforce legal and nonlegal documents, including the preparation and processing of such documents as citations, affidavits and warrants, department policies and procedures and labor agreements.

Demonstrates communication skills in court, grand jury and other formal settings. Prepares for trials/hearings, presents physical evidence and visual aids. Provides information to the media. Communicates effectively with other agencies in the coordination of activities and investigations.

Pursues fleeing suspects that may involve quickly entering and exiting law enforcement vehicles lifting, carrying and dragging heavy objects; climbing over and pulling up oneself over obstacles; climbing through openings; jumping over obstacles, ditches and streams; crawling in confined areas; balancing on uneven or narrow surfaces and using body force to gain entrance through barriers.

Effects an arrest, forcibly if necessary, using handcuffs and other restraints; subdues resisting suspects using maneuvers, chemical agents and weapons and resorts to the use of hands and feet and other approved weapons in self defense.

Operates a law enforcement vehicle during both the day and night, in emergency situations involving speeds in excess of posted limits, in congested traffic and in unsafe road conditions caused by factors such as fog, smoke, rain, ice and snow.

Performs searches of people, vehicles, buildings and large outdoor areas, which may involve feeling and detecting objects, walking for long periods of time, and detaining people.

May encounter situations that involve hazardous materials, body fluids, communicable diseases, seriously injured persons with traumatic injuries and/or deceased persons.

Loads, unloads, aims and fires from a variety of body positions handguns, rifles and other agency firearms under conditions of stress that justify the use of deadly force and at levels of proficiency prescribed in department standards.

Processes and transports prisoners using handcuffs and other appropriate restraints.

Operates a self-contained breathing apparatus in situations where chemical munitions are being deployed or when hazardous materials are present

Communicates effectively and coherently over law enforcement radio channels while initiating and responding to radio communications. Effectively communicates with people, including juveniles by giving information and advising of rights and processes.

Uses department equipment and maintains personal issued equipment as needed.

**POSITION REQUIREMENTS:**

Any combination of education and experience equivalent to a high school diploma and some college level training with emphasis in criminology or social services. Must have served two continuous years with the Sheriffs Department immediately prior to transfer into investigations. This classification is a lateral transfer between patrol and investigations and considered an assignment.

Position requires considerable knowledge of modern law enforcement; Oregon criminal laws; rules of search and seizure, arrests, and evidence; use of force; sound general intelligence and emotional stability; ability to deal with the criminal element and the public in stressful and non-stressful situations; ability to ensure verbal and mental

abuse when confronted with the hostile views and opinions of suspects and other people encountered in an antagonistic environment; ability to subdue aggressive individuals; ability to lift, drag, or carry heavy objects; ability to climb over and pull oneself over obstacles; ability to climb through openings and crawl in confined areas; ability to jump over obstacles, ditches, and streams; ability to balance on uneven surfaces; ability to use body force to gain entrance through barriers; ability to listen, evaluate, and analyze facts and draw correct conclusions promptly; ability to understand and carry out instructions promptly; ability to speak and write effectively; ability to perform simple mathematical calculations and draw simple diagrams; and ability to establish and maintain effective relationships with other employees, law enforcement agencies, and the public.

### **TYPICAL CRIMINAL JUSTICE EMPLOYEE CHARACTERISTICS:**

Reserved	Tough Minded and Self-Reliant
Intelligent	Self-Assured
Emotionally Stable and Mature	Dependable
Assertive	Independent
Enthusiastic	Conservative
Conscientious	Self-Sufficient
Trusting	Controlled
Practical	Possesses Leadership Qualities
Shrewd	
Relaxed and no more socially bold than the general population	

### **EQUIPMENT UTILIZED - (BUT NOT LIMITED TO):**

Binoculars	Measuring Devices
Body Armor	Notebook
Camcorder	Pen/Pencil
Camera	Photocopier
Cellular Telephone	Radio
Chemical Agents	Report Forms
Citations	Report Writing Manual
Computer	Restraining Devices
Crime Scene Tape	Rope
Criminal Code Manual	Spanish for the Police Officer Manual
Door Forcing Equipment	Street Maps
Drug Test Kit	Surveillance Equipment
Evidence/Print Kit	Tape Recorder
Fire Extinguisher	Telephone
Firearms	Television
First Aid Kit	Typewriter
Flashlight	VCR
Haz/Mat Gear	Vehicle
Impact Weapons	Video Time Lapse Equipment
Listening Devices	